

# EAA Young Eagles Chapter Coordinator

*EAA Young Eagles Chapter Coordinators facilitate and promote Young Eagles events within the EAA Chapter network. Chapter Coordinators are a vital link between the Chapter and the Young Eagles Office.*

## **Responsibilities:**

- 1) Serve as liaison between EAA Chapter members, EAA members-at-large and interested young people, their parents or youth organizations in creating opportunities to participate in the Young Eagles program.
- 2) Provide leadership and administrative direction for continued program growth.
- 3) Maintain a list of Chapter members available to conduct flights according to established guidelines.
- 4) Coordinate filing of Chapter Event Insurance with the Chapter President.
- 5) Coordinate flights during Chapter-sponsored Young Eagles Flight Rallies.
- 6) Ensure Young Eagle registrations are completed prior to the flights and the forms are returned to the Young Eagles Office as soon after the event as possible.
- 7) Serve as a key contact for questions and materials requested from other EAA members.
- 8) Promote the attributes of flight to young people, civic and social groups and local media. As Coordinator, we may provide your name and number to interested Young Eagles in your area. This information will be on the Young Eagles web page.
- 9) Encourage Young Eagles flights throughout the year.
- 10) Act as the key contact for the Chapter's Young Eagles credits. Credits may be used to help send a young person to the Air Academy; for transportation costs; or to enhance your Chapter's local Young Eagle outreach efforts. Please refer to the Young Eagle credit frequently asked question document for more information.

## **Qualifications:**

- 1) **EAA Member in good standing.**
- 2) Airman's Certificate or a comprehensive understanding of aerodynamics and regulations.
- 3) Ability to communicate well, both verbal and written.
- 4) High energy level with ability to spark enthusiasm in EAA Chapters.
- 5) Role model for young people.
- 6) Organize demonstration flights, either personally or with a Chapter Member, for any child expressing a desire to participate in Program.
- 7) Communicate with the Young Eagles Office, reporting on events that can be shared with other Chapters, provide constructive criticism and suggestions to improve the program.